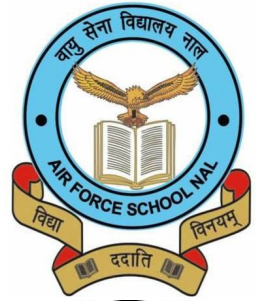




AIR FORCE SCHOOL NAL



APPLICATION FOR RECRUITMENT OF HM/TEACHING/ NON-TEACHING STAFF

(IT CONTAINS FIVE PAGES)

Form No. Rec./20__-__ / ____
(For Office use only)

(Note: Separate application form should be submitted for different posts)

Post applied for ☐ PGT ☐ TGT ☐ PRT ☐ Balvatika Teacher

☐ Others _____ ☐ HM

Type of Vacancy: Regular ☐ Contractual ☐

Subject _____

(for teaching staff)

(Applicant's
Photograph)

1. Personal Information

Name in Block Letters Ms / Mr _____

Date of Birth (in figures) _____

(in words) _____

Age (in years/months/days) _____
(As on 01 Jul ____)

Present Address with telephone number (s) & E Mail

Email : _____ Mobile No. _____

Nationality _____ Marital Status _____

If married, No of children with age, Class & School in which studying:- _____

Name of Child	Age	Class	School

Languages Known 1. _____ 2. _____ 3. _____

Name of spouse/ father/mother _____

Occupation of Spouse/Father/Mother _____

Permanent Address and Telephone No.

2. Academic Qualification

Examination	Qualification / Degree	School/ College/ Board / University	Mode (Regular/ Distance)	Medium of Instruction	Subjects	Month & Year of Passing	Marks	
							Division/ CGPA	%age
Secondary School / High School / Matric / X								
Sr Sec/Inter/ PUC XII								
Graduation								
Post Graduation								
B Ed								
M Ed								
CTET / State Level TET	Paper (I)							
	Paper (II)							
Any Other								

(Please attach self attested photocopies of the relevant certificates)

3. Seminars and Courses attended

Sl No	Seminar/Course	Duration	Date	Description

4. Co-curricular Qualifications: - (Candidates can attach a separate sheet, if required)

Name of Activity/Game	Membership of Teams (School/College/University)	Courses, if any attended with Distinctions obtained
4.1. Sports & Games		

4.2. Scout/NCC		
4.3. Adventure Sports / Music / Arts / Any Other		

5. Hobbies and Areas of Special Interest

6. Experience

Start from the most recent and proceed backwards. Attach another sheet in the same format if needed (Experience duly supported with requisite experience certificate will only be considered. Please attach self attested photocopies of the certificates of experience)

Name & Address of the Institution / Organization	Post Held	Period Served		Working Experience		For Teachers		Gross Salary
		From	To	Years	Months	Classes Taught	Subject (s) Taught	

Total years of experience: a. Teaching b. Administrative

Any additional Qualification/Training/Experience which may be relevant

7. Computer Literacy

Computer competency ☐ MS Word ☐ MS Excel ☐ MS PowerPoint ☐ MS Teams

8. Are you conversant / proficient in online teaching (Please tick in relevant box)

☐ Conversant

☐ Proficient

9. References

Name of the Persons	Contact Address & Telephone No.	Designation

10. Do you suffer from any major ailment / medical problem ☐ Yes / ☐ No
(If yes give details)

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11. Have you ever been convicted by any court of law or any disciplinary proceeding / enquiry is pending against you or any penalty has been imposed on you ☐ Yes / ☐ No

(If yes, give details)

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12. Have you ever been terminated/ suspended from any Govt./ Private institution?

☐ Yes / ☐ No (If yes, give details)

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13. Instruction for candidates:

13.1. Candidates are advised to carefully read the instructions hosted on School's websites.

13.2. Incomplete application or application without relevant enclosures will summarily be rejected.

DECLARATION BY CANDIDATE

- (i) I solemnly declare that the above statements made by me in this form are correct to the best of my knowledge and belief. In case at any later stage if it is discovered that the information given by me in this application is incorrect, I may be terminated from service.

- (ii) I declare that I have/ have not obtained NOC from my existing employer.
- (iii) I understand that I may be placed in the selection panel (for current academic year only) if not selected. In case of any leave vacancy arising during the empaneled academic year, I am willing/ unwilling to serve as a contractual staff (for current academic year only).
- (iv) I understand that the school management reserves the right to abolish a post / change the number of vacancies at any stage of selection without assigning any reason.
- (v) I understand that if my application is not complete with relevant enclosures, same will be summarily rejected.

Date

Signature

----- TEAR FROM HERE -----

Form No. _____

COUNTER FOIL

Application for the post of _____ has been received

from _____ on(date) at..... hrs.

Date : _____

Sign of School Staff

Place :

(School Stamp)

HEADMASTER/ HEADMISTRESS PRIMARY SCHOOL.

1.1. Mandatory Qualifications.

- 1.1.1. **Academic Qualification.** Graduate Degree, with a minimum aggregate of 50 percent, from any University recognised by the Govt of India/ UGC/ AICTE.

OR

Senior Secondary (or its equivalent) with at least 50 percent marks from any Govt recognised institution/ Board.

- 1.1.2. **Professional Qualification.** 2-year Diploma in Elementary Education (by whatever name known) from a recognized board.

OR

4-year Bachelor in Elementary Education (B. El. Ed.)

OR

2-year Diploma in Education (Special Education) from Rehabilitation Council of India (RCI)*.

* The candidate with D. Ed. (Special Education) qualification must have completed an NCTE recognised 6-months Special Programme in Elementary Education.

- 1.1.3. **Experience.** Teaching experience of at least two years as a PRT/ NTT/ Balvatika Teacher in a recognised school or experience of at least two years as Principal/ HM in a recognised School.

1.1.4. Age.

- 1.1.4.1. Should be in the age group of 25 to 50 years as on 01 July of the academic year in which the post is being filled. There will be no upper age limit in the case of serving staff of Air Force Schools but they should have at least two years of residual service as on 01 July of the academic year in which they are being considered for the post.

- 1.1.4.2. Candidates with at least three years as a PRT or Balvatika Teacher in any Air Force School but presently not working in an Air Force School, will be given age relaxation upto the extent of

such service rendered in Air Force Schools. Such Age relaxation would be upto a maximum of eight years.

1.1.4.3. Candidates with at least two years' continuous service as a HM in any Air Force School but presently not working in an Air Force School will be given age relaxation up to the extent of such service rendered in Air Force Schools. Such Age relaxation would be upto a maximum of eight years.

1.1.4.4. For other age relaxation criteria, please refer Para 1.1.4.4. of Chapter 6.

1.1.5. **Language.** Should be able to read, write and communicate fluently in English.

1.2. **Desirable Qualifications (Due weightage to be given during selection).**

1.2.1. Knowledge of computer applications, especially MS Office.

1.2.2. Conversant with POCSO Act, CBSE rules, NCERT, POSH Act, JJ Act, NEP, NCrf 2023 etc.

1.2.3. Attended educational workshops.

1.2.4. Ability to read/ write/ communicate in Hindi.

1.2.5. CTET/ STET qualified candidates will be given additional weightage during selection.